

MINUTES

TWENTY THIRD REGULAR MEETING OF THE

TOWN OF REGINA BEACH

HELD IN THE

TOWN COUNCIL CHAMBERS

December 8, 2009

- Call to Order: Meeting was called to order by Mayor George Solomon Schofield at 7:25.
- Attendance: Present: Mayor George Solomon Schofield, Clr. Brian Barber, Chris Brewer, Eunice Cameron, Harold Hugg, Karen May, Wes Taylor and Town Administrator Lynette Gaetz.
- Approval of Agenda: 392/09 Brewer/Hugg: That the agenda with the following additions:
 - under Council and Administration Reports: 6. Clr. Cameron re: SUMA Regional Meeting be approved.Carried.
- Approval of Minutes: Tabled
- Delegation:
Jim Baiton re: Workers Compensation: Jim Baiton and Lenard Hillyard was in attendance. Jim gave a brief history of Western Pizza and his financial difficulty and asked Council to reconsider the 15% penalty charged on the Workers Compensation Board Assessment in the amount of \$6,190.39.
- Sean Bayer re: KGM MR2 re: Water Treatment Plant/Shop: Sean Bayer of KGM MR2 was in attendance. Discussion was held on the new Water Treatment Plant and Shop. Sean explained and will get back to us on the following items:
 - the benefits of the green sand backwash system is the best option to remove iron, magnesium and arsenic which is substantial in the Regina Beach water
 - Regina Beach uses less water per capital than average and when the new system was designed Roger MacDonald had included a buffer for population growth
 - staffing required for the new plant would be a Level 1 Certification
 - the discharge was initially intended to be used as irrigation
 - what are the options if the Village of Buena Vista requires a treatment plant
 - when tendering council requested that the demolition of the blue water tank and the construction of the town shop be broken out
 - if the shop is not constructed what are the options regarding grant money – KGM MR2 to investigate

Jamie Sinclair, RB Campground:

Discussion was held on what involvement KGM MR2 had with the installation of the water line to the RB Campground:

- KGM MR2 to provide professional comments of RB Campsite waterline and when it is scheduled to be inspected.

Council and Administration

Report:

Manager of Public Works and Utilities:

Russell Boivin, Labourer presented written report of the cost of using his personal vehicle to do water testing on the wells on weekends a verbal report of the gas incident.

Mike Witkowski, Manager of Public Works and Utilities presented a verbal report of the gas incident.

Mayor:

No Report

Clr. May re:
Lakeside Heritage Museum AGM
-Emergency Planning Seminar:

Clr. May presented reports on Lakeside Heritage Museum AGM, Eco-Rec. Centre and Emergency Planning Seminar. She advised that an Emergency Planning Committee must be set up. Lynette to add to future agenda's under Pending List: Emergency Planning Committee.

Add to future agenda's under Pending List: Moving Water Tower to Museum, check minutes if there was a resolutions regarding this.

Clr. May provided Council with a copy of a municipal handbook and advised that Council must decide what rules to follow in Council Meetings. Clr. Taylor will provide a copy of Rogers Rules of Order.

Administrator:

Town Administrator, Lynette Gaetz presented a written report.

393/09 Barber/Harold:

That the payments for Approval of Accounts, with routine accounts to year end, be approved up to a maximum of \$10,000.00 per invoice.

Carried.

394/09 Barber/May:

That subject to Section 82(2) of The Municipal Act one third of Council remuneration be declared expenses.

Carried.

Clr. Brewer and May & Lynette will attend a meeting on December 10, 2009 @ 10:00 with Susan Boan, Occupational Health and Safety Officer.

- 395/09 Barber/Cameron: That Sean Beyer of KGS MR2 be contacted to submit a proposal for the Waste Water Analysis including cost and timelines.
Carried.
- 396/09 Taylor/Brewer: That the Service Agreement between Al Yurkowski and the Town of Regina Beach regarding overseeing the Town's water system during staff absence be accepted as presented.
Carried.
- 397/09 May/Brewer: That the Service Agreement between Al McCune and the Town of Regina Beach regarding the Town's road maintenance be accepted as presented.
Carried.
- A Service Agreement is to be prepared for the Rink Supervisor.
- 398/09 Barber/Brewer: That subject to the satisfactory signed Service Agreement Quinn Mymryk be hired as the Rink Supervisor.
Carried.
- 399/09 Barber/Cameron: That the Town Administrator be approved to a maximum of \$1,000.00 for Staff Recognition/Christmas party.
Carried.

Request standing quotes from Carey's Trenching and AMK for the 2010 year.

Bylaw Enforcement Officer:

No Report.

Clr. Cameron re: SUMA Regional Meeting:

Clr. Cameron presented a written report on the SUMA Regional Meeting, Newly elected Officials Session.

Approval of Accounts:

- 400/09 That payments for the approval of the accounts be approved.
Carried.

- 401/09 Cameron/Hugg: That an expense over \$500.00 has a minimum of two price checks and an expense over \$5,000.00 requires written tenders.
Carried.

Pending List:

Information. Add to future agendas under Pending List: Service Award Policy and Business License.

Business Arising from Minutes:
Staffing:

Tabled to end of meeting.

<u>New Business:</u> Clr. Brewer re: Fuel Tracking:	402/09	Brewer/May:	That a form and policy for monitoring fuel expenditures on vehicles and machineries be implemented.	Carried.
			Clr. Barber will provide Lynette an example of a fuel expenditure form.	
	403/09	Brewer/Cameron:	That a purchasing policy be developed.	Carried.
Quinn Mymryk re: New Year's Eve Bonfire:	404/09	Barber/Brewer:	That Quinn Mymryk be given permission to use wood pallets for the New Year's Eve bonfire, Town will provide the base sand; providing the clean up is immediately done to the satisfaction of the town.	Carried.
Scotia Bank re: Bill Payment Remittance:			Tabled	
Dudley & Company re: Auditing:			Tabled	
Canada-Sask. Municipal Rural Infrastructure Fund re: MRIF Agreement:			Tabled	
Conexus re: Commercial Auto Policy:			Administrator to request policy details.	
Clr. Cameron re: Primary Health Care Services Budget:	405/09	Cameron/Brewer:	That the Town Administrator advise RQHR that the Town of Regina Beach has approved the budget as presented subject to approval to total cost to the Town of Regina Beach.	Carried.
Sask. Power re: Decorative Lighting:			Information	
Clr. Cameron re: Municipal Leadership Development Program re: Fall 2009 Modules:	406/09	Brewer/Taylor:	That Clr. Cameron and Town Administrator be permitted to attend the Human Resources Workshop on January 30, 2010 in Regina and all necessary expenses be paid.	Carried.
	407/09	Barber/Brewer:	That the meeting be extended to 11:00 p.m.	Carried.

- 408/09 Brewer/Cameron: That council at 10:25 p.m. proceed in an in camera session to discuss staffing. Carried.
- 409/09 Brewer/Barber: That council at 11:00 reconvene to the regular meeting Carried.
- 410/09 Barber/Hugg: That the meeting be extended to 11:30 p.m. Carried.
- 411/09 Brewer/Taylor: It was agreed that the employment relationship between the Town of Regina Beach and Mike Witkowski should cease. The process for this to be determined by advise given by Town of Regina Beach legal council. Carried
- 412/09 Brewer/Taylor: It was agreed that the employment relationship between the Town of Regina Beach and Russell Boivin should cease. The process for this to be determined by advise given by Town of Regina Beach legal council. Carried.
- 413/09 Barber/Cameron: That Jim Baiton be refunded the 15% (percent) penalty previously applied to the Workers Compensation Board Assessment on the Western Pizza Centre Street property in the amount of \$6,190.39. Carried.

On Thursday, December 10, 2009 there will be a Special Meeting at the Regina Beach Town Council Chambers at 6:00 p.m. regarding staffing.

Reports and
Correspondence:

All reports and correspondence were received and filed except as dealt with by motion:

1. SGI re: Q.B.G. No. 353 of 2007
2. SUMA Group Benefits Program re: New Premium Rates
3. St. John Ambulance re: Courses
4. Guide to Voluntary Municipal Restructuring
5. PARCS Update #6, November, 09
6. Urban Update re: November 23, 2009
7. FCM re: November 24, 2009 and November 26, 2009

Adjournment
11:20 p.m.

- 414/09 Taylor: That this meeting be adjourned. Carried.

Mayor

Town Administrator